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| **Job responsibility tick list** |
| **PNC Nurse** |

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| **Before the PNC meeting** | |
| **Responsibilities** | **Control check** |
| Check baby is in the right club according to recruitment form |  |
| Scripting ARVs for the mother |  |
| Prepare clinical room: check equipment (blood taking, cold chain for vaccinations and vaccines, stationery, drugs) |  |
| Order drugs through pharmacy weekly (Bactrim) |  |

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| **On the day of the PNC meeting** | |
| **Infant’s Name:**  □ Check register details are correct and fill PMTCT register  □ Plot weight and review if falling off curbe  *HIV high risk screening:*  □ Determine if baby high risk and record on register  □ if high risk, continue NVP if BF  *HIV testing:* □Check birth PCR results  □ PCR at ten weeks  □ PCR 4 weeks after stopping NVP and 6 weeks after stop BF  □ HCT at 9 months  □ HCT at 18 months  *Feeding:*  □ Check method  □ if BF: give Bactrim  *Routine care:* According to visit and RTHC, do:  □ Immunizations  □ Vitamin A  □ Deworming  □ Neurodevelopmental screen  □ (IMCI if needed) | **Mother’s Name:**  □ Check register details are correct and fill PMTCT register  □ Weight check and investigate if weight loss  *HIV care:*  □ Ask about ART adherence  □ VL: \_\_\_\_\_\_\_\_\_\_\_\_\_ date:\_\_\_\_\_\_\_\_\_\_-  -At initial visit, do VL if not done in last 1/12  -repeat VL at month 6, 12,18  -recall if VL>400cp/ml  □ Check if need for creatinine repeat (yearly)  *Non HIV care:*  □ TB and STI symptom check  □ Family planning:  -which method? Next due: \_\_\_\_\_\_\_\_\_\_\_\_  -offer IUCD and talk about child spacing >2 years  □ Offer pap smear if not uptodate (next due\_\_\_\_\_\_\_\_\_)  □ Review depression questionnaire at initial visit, month 6, 12, 18 and refer if necessary  □ At initial visit: review medical history during pregnancy  *High risk mothers (VL>400 or defaulted)*  □ monthly review (1/12 ART dispensed)  □ enhanced adherence support,  □ 3 monthly VL |

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| **After the PNC meeting** | |
| **Responsibilities** | **Control check** |
| Recalling mother with VL>400 |  |
| Recalling infants with positive PCR |  |
| Prepare for graduating mothers: send list of mothers with final VL results to adherence club nurse |  |